



LATE PICK-UP POLICY

December 17, 2008

Children should be picked up promptly from school. Parents and those picking up children from school are asked to be very sensitive to the extra burden placed on the school when children need to be supervised after the pick-up time.

School dismissal time is from 3:00 to 3:15 p.m. for Kindergarten, and 3:30 to 3:45 p.m. from 1st grade through 8th grade. Students not picked up by their dismissal time will be sent to Prime Time. The Prime Time daily rate is \$10.00 dollars.

If parents know in advance they are going to be late, they should call the school to arrange for their child to go into the Prime Time Program.

Anyone picking up a child who is not on the child's pick-up authorization list will need to be approved through written authorization or a direct phone call from the parent/guardian before the child may leave school grounds. Permanent changes to the pick-up list need to be done in person at the school. By State Law children under the age of 16 may not pick-up other children.

Everyone picking up a child needs to be prepared to show picture identification.

Student's Full Name: _____

I have read and understand the Late Pick-Up Policy for the International School of Louisiana.

Parent Signature: _____ **Date:** _____

If you have any questions or concerns regarding the school's Late Pick-Up Policy, contact the Principal Mrs. Melanie Tennyson, at 504.654.1088 or mtennyson@isl-edu.org