

International School of Louisiana  
Board of Trustees  
Meeting Minutes  
July 30, 2008

Call to order: 5:00 p.m.

Present:

Board members:

Karen Mayer Dwyer

Richard Cortizas

Grant Ligon

Dottie Nelson

Matt Amoss

Richard Cortizas

Staff:

Sean Wilson

Melanie Tennyson

Pam Stewart

President

Karen: reading of the ISL mission

Motion to accept June 2008 minutes with changes by Dottie, 2<sup>nd</sup> by Richard, vote in favor.

Missing May 2008 minutes: Karen asked for anyone with notes to send them to Matt. Agenda will be e-mailed to board members to help stir their memory.

President's goals:

- Board Training and Development
- 5 hour weekend program for board training.
- Revise By-Laws and Charter
- Document and Formalize Board Policy & Procedure
- Develop board crisis plan

Sean delivered the head report.

**Business:**

Pam attended a 3 day workshop in DC and represented ISL at national charter school conference

Fundraising accomplishments and goals were discussed. The goal for 2009 fundraising was set at \$425,000.

Accounting and bookkeeping matters were reported by Sean, and the scheduled “on-line” date for the Blackbaud accounting software was discussed.

### **Governance Committee Report:**

Karen reported on the latest governance committee meeting

3 nominees recommended

Dottie nominated as chair, still needs a vote

Discussed proposed meeting dates – changed to August 5<sup>th</sup> and then the first Thursday of every other month

1) Motion to nominate Carolyn Barber Pierre to the board - her term beginning July 30<sup>th</sup> 2008 and ending June 30<sup>th</sup> 2011. No motion needed because the nomination comes from the governance committee. Unanimous vote to accept her nomination.

2) Motion to nominate Andrew Colin Yon to the board - his term beginning July 30<sup>th</sup> 2008 and ending June 30<sup>th</sup> 2011. No motion needed because the nomination comes from the governance committee. Unanimous vote to accept his nomination.

3) Motion to nominate Adrian Joseph Coleman to the board, - his term beginning July 30<sup>th</sup> 2008 and ending June 30<sup>th</sup> 2011. No motion needed because the nomination comes from the governance committee. Unanimous vote to accept his nomination.

### **Academic Committee Report:**

Karen and Melanie discussed the latest Academic committee meetings including their meeting with Debbie Bordelon and Karen Chauvin from Nichol State University.

### **Round Table Discussion – International High School in LA:**

Karen and Pam met with several leaders from other language oriented schools in the region to discuss the possibility of a language immersion high school.

Participants from other schools are not necessarily looking at ISL or RSD to provide the school, but there is a consensus that there should be an international high school.

Karen: Everyone who has an interest in this is on the same page with pushing it forward, but they do not necessarily agree on how it should be done

Plan for next committee meeting:

Recruit new members

Schedule new meeting dates

Sean suggested Aug, Oct, Feb, & May – Karen: change Aug. to Sept.

### **Finance Committee**

No meeting held, but the committee wishes to report that the firm Bernard & Franks CPA has accepted ISL as a client and will be our outside accountants and will be working with Aviva on a monthly basis. Jennifer Kurtz is the staff CPA assigned to work with us and Jim White the Senior CPA who will be working with ISL.

### **New Business**

Pam points out the beautiful new lobby is complete

5:58pm Motion to adjourn by Dottie, 2<sup>nd</sup> by Matt, meeting adjourned

Minutes prepared by Matt Amoss, July 30, 2008.